

Berkshire Conservation District Monthly Meeting  
Wednesday, December 2, 2020 at 5:00 PM  
Remote Meeting  
Call-in number 1(646) 558-8656. Meeting ID: 505 943 8770 #

Minutes from Wednesday, December 2, 2020

1. Call to order at 5:04pm and Determination of Quorum  
Present:  
Supervisors: Adam Galambos (Chair), Ron Kujawski (Vice Chair), David Ellis (Treasurer), Donna Kittredge (Secretary), Ned Kirschner  
Program Administrator: Cynthia Grippaldi  
NRCS Representative: Gary Blazejewski
2. Public Comment Period  
No members of the public were present.
3. NRCS Reporting/Comments from Gary Blazejewski  
-Gary reported that next Tuesday, December 8, the water will be turned off in the building. New cubicle furniture will be delivered in February. Gary needs to give a key to Cynthia.
4. Secretary's Report – Submitted by Donna Kittredge  
- Review and approval of November 4, 2020 minutes. Motion to accept by Ron, second by Ned.  
All in favor.
5. Treasurer's Report – Submitted by David Ellis  
- See November 2020 Treasurer's Report. We will submit reimbursement requests every month instead of every other month as suggested by Tom Anderson during the MDAR Annual Meeting. There seems to be a lag time since people are working from home. We are keeping three months worth of expenses in our Greylock savings account. Motion to accept by Ron, second by Donna. All in favor.
6. District Supervisors  
- Update on application process from Ned regarding BCD supervisor to have access to building. Fingerprinting is not presently happening so we'll revisit this next month.
7. Program Status
  - a. No-Till updates (FY 2020) Cynthia has encourage Mike to attend the meetings and he has been unavailable. Adam suggested he and Cynthia draft a formal letter to be signed by the supervisors so we can get what we need from him and also ask him about any concerns he may have about involvement with us. The last time Cynthia met with him was in late August/early September. There are a number of fees we owe Mike and we need to reiterate that he needs to invoice us. David highlighted No-till income for the fiscal year of 4 deposits for a total of \$2,850.00. Cynthia will ask Tom if No-till can be billable as expenses. We need to search for new liability insurance as it expires July 20, 2021. Cynthia will ask our current insurance companies to look into it.

b. Nutrient Management update

Cynthia is trying to think of ways to approach this without doing workshops. She used the Palmer River project in Rehoboth film by Iain Ward shown during MDAR Annual Meeting as an example of a good way to educate.

c. Pollinator Grant update — plants are heeled in for the winter and will be planted in spring 2021.

8. Program Administrator Update

Cynthia sent all the documents out for the audit. She sent out October reimbursement on November 12. She sent the NACD \$25 membership fee using our debit card. She sent a blurb to the Farm Bureau that we're looking for supervisors. Cynthia thanked Donna and David for help with the move. Donna, Cynthia and Ron made comments about the MACD Annual Meeting and the general takeaway was that several of the Districts reported accomplishing a lot during 2020. Videos on soil health for increasing community awareness, developing a rain barrel in a box and seeds for water conservation that can be mailed, a video on growing hemp and successful plant sales. There was discussion as to how many people are needed to do projects such as these. Donna suggested that we contact some of the District administrators and supervisors to ask how they were able to do this. Donna asked how much work in addition to attending monthly meetings should be expected from a BCD supervisor. It would help to have an idea from other Districts.

9. New Business

Comments about the two Mission Statements

-We discussed Adam's FY 2021 Strategic Plan and tweaked it. Donna will make changes to the draft and send to everyone for review.

10. Comments and Announcements

There were no comments and announcements.

11. Adjournment

Motion to adjourn at 7:07 by Donna, second by Ron. All in favor.