

**Berkshire Conservation District
Agenda for Supervisor Meeting
Wednesday, September 6, 2023
Starting at 5:30 pm**

To join this meeting use the webinar link below to join.

<https://us02web.zoom.us/j/89976797485>

Join By Phone: (301) 715-8592

Webinar ID: 899 7679 7485

Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via Zoom. Members of the public are welcome to speak only during the Public Comment Period. If you wish to make a comment, please use the “raise hand” feature and state your name and the town you reside in for the record. All meetings of the Berkshire Conservation District are open to the public and are subject to Massachusetts Open Meeting Laws. This meeting will be recorded.

1. Call to Order and Determination of Quorum
2. Public Comment Period
3. Report from NRCS Representative - MOU?
4. Secretary’s Report – Submitted by Donna Kittredge
 - a. Review and approval of August 2, 2023 Meeting Minutes
5. Treasurer’s Report – Submitted by David Ellis
 - a. Review and approval of July Treasurer's Report
6. Program Status/Actions
 - a. Fall 2023 Plant Sale - Lou
 - i. Recap and debrief
 - b. Healthy Soil/No-Till Program - Ambrose
 - i. Reporting of the past month
 - ii. Rental activity going forward
7. District Administrator Updates
 - a. MACD presentation at Oct. meeting - Statewide Local Working Group
 - b. July B&I request for reimbursement submitted \$5,540.58
8. New Business/Actions
 - a. Annual Meeting - planning and set date
 - b. Hiring a Bookkeeper - discussion from David and supported by Adam and Cynthia
 - c. Migration to Quickbooks Online
 - d. Update from MACD on digital payment challenges
9. Old Business
10. Supervisor/Staff Comments and/or Announcements
11. Confirm date of next Supervisor meeting Oct. 4 @ 5:30pm, Zoom or in-person?
12. Adjournment